

provide "on call" consulting services in the geodetic, photogrammetric, cartographic, mensuration and optical fields; also special studies and reports to the U.S.S.R.; also critical reviews of reports and technical papers produced by any agency or contractor in the United States which deals with or makes recommendations involving these fields.

1. It is realized that there are all too few qualified experts available in these fields in the United States and that in view of that situation it would be helpful if there were available on call experts of reputation who could attend conferences and advise where requested on problems that arise of a highly technical or theoretical nature from time to time. These opinions could be prepared in report form if desired.

2. Special studies and analyses of specific problems arising in these fields could be undertaken and reports prepared in accordance with a "call" request by letter originating with the Project Officer and approved by the Contract Officer of the agency. Each call would have a "money value" or estimate which would be subtracted from the total amount allowed on the annual budget or allotment.

3. Special studies and analyses of specific problems suggested by the project and approved by the Project Officer and Contract Officer could also be made the subject of a "call" letter to the project.

4. In view of the many contracts on both research and development in guided missiles, satellites, and special instruments which become involved in geodetic and photogrammetric problems, on which in many cases the contractors are not equipped or qualified to draw conclusions, it is believed that such conclusions should be reviewed thoroughly by recognized experts to insure that those who use these reports as a basis for making policy decisions, should have sound scientific and technical recommendations presented to them.

BY: [REDACTED]
NO. [REDACTED] IN CLASS. [REDACTED]
CLASS. CHANGED TO: TS S C
DATE: 10/17/02
AUTH: [REDACTED]

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5. To maintain a continuous search for technical-scientific data in these fields and insure an available competent nucleus of trained personnel, and the necessary equipment that could be expanded rapidly in case of emergency.

It is recommended that a continuing contract be set up for a five year period, but that the amount of funds allotted to it be determined each year taking into account the anticipated amount of effort and services required. Supplemental funds could be added to this contract in the event that the demands upon the project, "calls", exceed the anticipated total, as in the event that funds are not completely expended these could carry over into the next year reducing that year's total estimate proportionately.

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It is proposed that the initial years allotment of funds be [REDACTED] that a basic minimum staff of four people would be maintained at the [REDACTED] office, together with at least two qualified research librarians in the project library, and two qualified reproduction technicians at the project capable of processing the incoming microfilm material.

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It is further proposed that [REDACTED] be designated as the Technical Supervisor and Consultant on Russian matters on this project and that [REDACTED]

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25X1A5a1 [REDACTED] be designated as Technical Coordinator of the project, both on a part time basis. Overall administration and coordination to be the responsibility of the Laboratory Director on a part time basis and in this instance any part of his salary charged against the project to be paid out of overhead.

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Approved For Release 2000/08/29 : CIA-RDP79-01096A000100080010-6

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